**SAMPLE RESOLUTION B**

**TOWN OF xxxxxx**

**xxxxxx, OKLAHOMA**

**RESOLUTION No.**

**A RESOLUTION CONCERNING FUNDING PURSUANT TO THE CARES ACT AND THE CORONAVIRUS RELIEF FUND, CONFIRMING THAT IT IS THE POLICY OF THE TOWN THAT ALL PUBLIC SAFETY PERSONNEL COSTS ARE “SUBSTANTIALLY DEDICATED” TO THE COVID-19 RESPONSE EFFORTS OF THE TOWN THROUGHOUT THE ONGOING STATE OF EMERGENCY.**

WHEREAS, on March 11, 2020, the World Health Organization (WHO) declared the coronavirus COVID-19 disease to be a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency; due to the COVID-19 Virus pandemic; and

WHEREAS, on March 15, 2020, the Governor of the State of Oklahoma declared an emergency caused by the impending threat of COVID-19 to the people of this State and the public’s peace, health and safety; and

WHEREAS, the Governor’s statewide emergency declaration has been renewed and extended numerous times and remains in effect; and

WHEREAS, it is the duty of the Mayor and Town Trustees to protect the health and safety of the Town and its inhabitants, to preserve the peace, and to provide civil defense and emergency functions; and

WHEREAS, the guidelines applicable to funding from the Cares Act indicate that there is a presumption that all public safety personnel costs are related to the COVID-19 relief efforts unless the relevant municipal official determines otherwise; and

WHEREAS, approval of this resolution is in the best interest of the residents of the Town.

THEREFORE, BE IT RESOLVED by the Town Trustees of the Town of xxxxxx as follows:

1. Pursuant to the guidelines established for the receipt by a municipality of funds pursuant to the Cares Act and the Coronavirus Relief Fund, the Town Trustees confirm the presumption that all public safety personnel costs of the Town for the period from March 1, 2020, through \_\_\_\_\_\_\_, 2020, were substantially dedicated to the Town’s COVID-19 response efforts.
2. In addition to any eligible recovery concerning public safety employee costs, the Town specifically finds that the town employees in the following positions perform services substantially similar to public safety in our town, based upon the limited public safety resources:
3. City clerk
4. City treasurer
5. The Town Board, within their authority as the legislative body of the Town, finds that \_\_\_\_ percent of the time of the above employees similar to public safety were substantially dedicated to the Town’s COVID-19 response efforts during the continuing emergency period.
6. Town staff is authorized and directed to proceed with an application to the State of Oklahoma for reimbursement of COVID-19 related public safety personnel costs for the stated period.
7. The Mayor and/or City Clerk are authorized to execute all documents necessary to complete the application and funding process.

 This Resolution is approved in open meeting of the Town of xxxxxx, Oklahoma, on the \_\_\_ day of \_\_\_\_\_\_\_ 2020.

 TOWN OF XXXXXX

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town Clerk