

#### City of Skiatook

The City of Skiatook is following the guidelines of the CDC and the Tulsa Health Department regarding the ban on large gatherings as it pertains to city owned property and gatherings that are permitted otherwise. However, because of the sensitivity to funerals that can easily exceed the gathering of 50 people that occur both on private and city owned cemeteries I would like to see what other cities have done in these cases?

#### City of Collinsville

The City of Collinsville is also following the guidelines. We have closed city hall and all payments will be made thru the drive thru window. We have increased sanitizing the office also.

#### City of Blanchard

The City of Blanchard is following the developments as the virus progresses. We have taken extra precautions for the first responders and also extra cleaning at city hall. If the virus progresses closer to McClain County, we will close City Hall and all other public buildings to the general public and proceed with business on-line and telephone. We are making sure all of our forms will be fillable and available on our new website. We have already asked the public to start using the payment drop-offs or on-line payment instead of coming to City Hall.

We have issued the attached Standing Order today for Court since we have court twice a month. Our Senior Citizens Nutrition Center will shut down and perform all cooking on-site and do nothing but home deliveries.

#### City of Choctaw

Choctaw is following County Guidance, so no more than 50 people gathered in Municipal facilities at any given time. I am canceling Ball Tournaments at the Ball Park for the next 2 weeks, kept my Spring Break Camps as only a handful signed up, Council will go as scheduled (we never get a crowd), Court we are keeping entrance to 50 or less—usually run less than that anyway. I have closed the door leading to Admin offices to keep the public out, however the front foyer of City Hall remains open for customer interaction. We will disinfect 3 times a day depending on traffic. No water cut-offs until further notice-- . Posting a specific Tab on our website to direct citizens to the Helping Health agencies—CDC, County Health, OK Department of Health.

#### City of Stillwater

The city of Stillwater issued an emergency declaration yesterday afternoon. Please see the attachments. I would also point all of you to the latest CDC guidelines issued yesterday afternoon. There are no easy decisions in this situation.

#### Town of Wellston

Last week we began implementing restrictions on the rental of our community center/senior nutrition site as well as offering home delivery to any participant wanting it. This morning we initiated an Incident Command System management of this event, we are working on weekly operational periods (Monday 0830 to Monday 0830). This morning we had a meeting attended by our local and county Emergency Management, Police Chief, Fire Chief, Public Works Director, Court Clerk, Mayor and Vice Mayor. We

discussed each departments concerns and response protocols. Our course of action to be implemented during operational period 1 (03/16 - 03/23) are restricting guest attendance to the senior nutrition site, canceling March court appearances, restricting access to town hall and scheduling an emergency board meeting to present a disaster declaration resolution. We are following all recommendations from the local and state health officials.

#### City of Yukon

The City of Yukon has declared a State of Emergency. The Library and all Parks and Rec facilities will be closed beginning tomorrow. At this time, the declaration expires April 6, 2020.

#### City of Cleveland

We give the below statement to the media, put on Facebook and our website yesterday. We already had in place several precautionary protocols throughout our city for the last week for COVID-19. We held a meeting this morning, once we finish putting together that information, I send it out also.

Posted on: March 15, 2020

#### **COVID-19**

The City of Cleveland is committed to protecting the health and safety of its citizens and employees and does everything it can in this regard. It was recently reported to the City that less than two weeks ago two of its employees came in contact with a person who has now tested positive for COVID-19. The City immediately contacted the State Health Department and is following their recommendations to protect the health of the two employees and to protect the public. Because of privacy rights under HIPPA, the City is unable to comment further. As it is able, the City will release additional updates. In the meantime, the City strongly encourage all citizens to follow the recommendations of the CDC regarding social distancing, sanitation and hand washing.

#### City of Kingfisher

We are committed to providing critical core services while protecting the health and well-being of our most vital resource, our employees. Attached are our COVID-19 Proactive Preventative Measures Policy for city operations and City Hall specific PPM Policy. (We have 7 employees in city hall and run all administrative and financial operations from city hall).

#### City of Cushing

The City of Cushing began by forming an internal task force to deal specifically with this threat. We began working on dealing with COVID-19 well before now, and this also included communication with our entire leadership team at every level. Since, we have a had a positive case in Payne County. We have:

- Closed the library, youth center, and senior citizen's center.
- Worked to develop a plan with Project Heart to continue hot meal service for those seniors who depend on the meal by establishing a drive-thru hot meal service and continuing homebound service.

- We have repurposed team members from the closed divisions to help us successfully implement the meal service plan at the senior center, limiting the number of staff to stay within the 10-person recommendation for gathering.
- Waived all fees associated with credit card payments (online) and phone payments received in our billing and collections division. Unfortunately, we did not waive the court fee because it is much higher and some of the smaller amounts applied to outstanding balances may not exceed the fee to process the payment when using a credit card.
- Suspended municipal court.
- Worked with police to suspend warrant service unless it is a major felony or persons crime.
- Implemented a case by case policy on leave. We want those who are sick to stay home and/or stay home and care for someone sick. All leave beginning last week that is connected to an illness will be reviewed by our office and some sick leave will be not charged back to our team member. We implemented this early on in anticipation for this very situation. We even created a special leave slip to designate the special leave so we can track it beyond the event to ensure continuity when processing leave.
- Ensured the release of information is centralized meaning police/fire/ems/emergency management are not authorized to make any statements that would reflect on the City until vetted by our office. We have taken the position that the least you say, since so much information is available, the better chance people will read or watch what you say when you say it.
- Passed resolutions dealing with continuation of payroll and emergency spending, etc., in the event our Commission cannot meet. I have attached our Resolutions.