



City of Bethany

EMPLOYMENT OPPORTUNITY

INFORMATION TECHNOLOGY TECHNICIAN

Monthly Salary Range

\$4,285 to \$7,718

JOB DESCRIPTION:

This is a professional and administrative position managing organizational technologies and providing technological support and training to the Police Department, the City of Bethany organization and other agencies as needed.

Primary duties include information technology systems operations and services delivery, vendor management, compliancy management, documentation, future technology deployment, training programs and communication specialist duties when needed.

Must successfully complete required training to become certified through the Oklahoma Law Enforcement Telecommunication System within one year time following employment; must be certified in CPR and jailer training within one year of employment.

Graduation from a two-year college or university with major course work in technology, IT, networking, or other computer related topics or considerable experience in technology-oriented organizations. Microsoft Certified Professional certificate a plus.

APPLICATIONS ACCEPTED UNTIL POSITION IS FILLED

The City of Bethany offers a generous benefit package including vacation, sick leave, paid holidays, health insurance options, life insurance and retirement.

Applications available at Bethany City Hall, 6700 NW 36th Street, Bethany or online at www.cityofbethany.org.

Completed applications may be returned in person to Bethany City Hall, mailed to Attn: Human Resources, PO Box 219, Bethany OK 73008 or emailed to bethany.jobs@bethanyok.org. Detailed job description available upon request. **EOE**

Posted 02/22/2024