

Oklahoma Municipal Management Services (OMMS)
Regular Board Meeting
3650 South Boulevard
Edmond, OK 73013
Wednesday, November 1, 2023
2:00 p.m.

In compliance with the Open Meeting Act, the agenda Oklahoma Municipal Management Services Regular Meeting Agenda was posted at the principal office of OMMS, 7633 East 63rd Place, Suite 507, Tulsa, Oklahoma, and on the OMMS website at www.okmms.org prior to 5:00 p.m. on October 13, 2023.

The Oklahoma Municipal Management Services Board Regular Meeting was called to order by, Executive Director Steve Whitlock, at 2:00 p.m., on Wednesday, November 1, 2023.

Those in attendance were Jim Greff, Tammy Kretchmar, Duane Points and David Tillotson. Quorum achieved.

A motion was made by David Tillotson, seconded by Jim Greff, to approve the following consent agenda items:

- A. Approval of minutes of the Oklahoma Municipal Management Services Board meeting held on July 19, 2023.
- B. Approval of the OMMS Executive Director's Expense Account Reports for the period June 1, 2023, to September 30, 2023.
- C. Approval of the OMMS Executive Director's Personal Time Off (PTO) Report for 2023.
- D. Approval of the OMMS Financial Report for the period ending August 31, 2023.
- E. Approval of Resolution No. 2023-03, a resolution of Oklahoma Municipal Management Services establishing and adopting an amended end-of-year budget for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.
- F. Approval of the Oklahoma Municipal Management Services Board meeting location and dates for 2024.
- G. Approval of the Oklahoma Municipal Management Services holiday schedule for 2024.
- H. Approval of an Agreement for Consulting Services between the Sperry Utility Services Authority and Oklahoma Municipal Management Services.
- I. Acknowledgement and approval of the annual review of the *Oklahoma Municipal Management Services Program Policy*.
- J. Approval of the designation the principal office of the Oklahoma Municipal Management Services organization as 7633 East 63rd Place, Suite 507, Tulsa, Oklahoma, 74133, in compliance with the Oklahoma Open Meeting Act, more specifically 25 O.S. § 311(A)(9).

K. Approval of the Oklahoma Municipal Management Services Annual Meeting date and meeting location: March 27, 2024, Moore Norman Technology Center, South Penn Campus, 13301 South Pennsylvania, Oklahoma City, OK 73170.

A vote was recorded as follows:

Aye: Jim Greff
Tammy Kretchmar
Duane Points
David Tillotson

Motion carries.

Discussions were held on current activities of the Oklahoma Municipal Management Services (OMMS) organization.

No action was taken.

A motion was made by Tammy Kretchmar, seconded by David Tillotson, to adjourn the meeting at 2:19 p.m.

A vote was recorded as follows:

Aye: Jim Greff
Tammy Kretchmar
Duane Points
David Tillotson

ATTEST:



David Tillotson
OMMS Secretary/Treasurer

APPROVED:



Michael Spurgeon
OMMS Chairperson