

OKLAHOMA MUNICIPAL MANGEMENT SERVICES
BOARD MINUTES
APRIL 1, 2020

In compliance with the Open Meeting Act, the agenda for the Oklahoma Municipal Management Services Board Meeting was posted at OMAG, 3650 South Boulevard, Edmond, Oklahoma, prior to March 25, 2020, by 5:00 p.m. NOTE: DUE TO THE EMERGENCY DECLARATION ON THE COVID-19 PANDEMIC, THIS MEETING WAS HELD BY TELECONFERENCING IN COMPLIANCE WITH SB661. ALL OMMS BOARD MEMBERS PARTICIPATED REMOTELY THROUGH TELECONFERENCING (WITH NO VIDEOCONFERENCING). NO OMMS BOARD MEMBERS WAS PHYSICALLY PRESENT AT THE ABOVE-MENTIONED MEETING SITE BUT INSTEAD PARTICIPATED SPECIFICALLY FROM THEIR RESPECTIVE CITY HALL LOCATIONS. THE MEETING WAS RECORDED ELECTRONICALLY AND EACH BOARD MEMBER'S VOTE WAS DOCUMENTED BY ROLL CALL. THE TELECONFERENCE PHONE NUMBER WAS (405) 657-1499, CODE 373603012#.

The Oklahoma Municipal Management Services Board Meeting was called to order at 2:01 p.m., by Chairperson Timothy Rooney, on April 1, 2020. Those in attendance were: John Noblitt, Jason Orr, Pam Polk, Timothy Rooney, Jim Thomas, and David Tillotson. Quorum achieved.

A motion was made by Pam Polk, seconded by David Tillotson, to approve the following consent agenda items:

1. Approval of minutes of the Oklahoma Municipal Management Services regular Board meeting held on January 29, 2020.
2. Approval of the OMMS Executive Director's Expense Account Summary Reports for the period January 1, 2020, to February 29, 2020.
3. Approval of the OMMS Executive Director's Personal Time Off (PTO) Report for 2020.
4. Approval of the OMMS Financial Report for the period July 1, 2019, to February 29, 2020.

5. Approval of authorization for the Chair to sign Resolution No. 2020-02, a resolution adopting an employee defined contribution retirement plan with Oklahoma Municipal Retirement Fund (OkMRF).
6. Approval of authorization for the Executive Director to execute any and all documents with the Oklahoma Public Employees Health & Welfare (OPEH&W) organization.

Roll Call Vote:

AYE: John Noblitt, Jason Orr, Pam Polk, Timothy Rooney, Jim Thomas, David Tillotson

NAY:

A motion was made by Jim Thomas, seconded by Jason Orr, to authorize the Chair to sign Resolution No. 2020-01, a resolution of Oklahoma Municipal Management Services adopting a budget for the Fiscal Year beginning July 1, 2020, and ending June 30, 2021, and establishing budgetary controls for the Executive Director.

Roll Call Vote:

AYE: John Noblitt, Jason Orr, Pam Polk, Timothy Rooney, Jim Thomas, David Tillotson

NAY:

A motion was made by John Noblitt, seconded by Pam Polk, to table action on a salary review of the OMMS Executive Director, Steven C. Whitlock, in order to allow Chair Timothy Rooney time to submit a formal evaluation form to the Board for consideration and use.

Roll Call Vote:

AYE: John Noblitt, Jason Orr, Pam Polk, Timothy Rooney, Jim Thomas, David Tillotson

NAY:

No action was taken on the current activities of the Oklahoma Municipal Management Services organization.

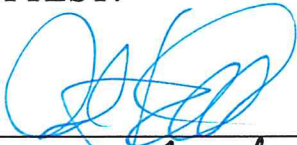
A motion was made by John Noblitt, seconded by Pam Polk, to adjourn the meeting at 2:35 p.m.

Roll Call Vote:

AYE: John Noblitt, Jason Orr, Pam Polk, Timothy Rooney, Jim Thomas, David Tillotson

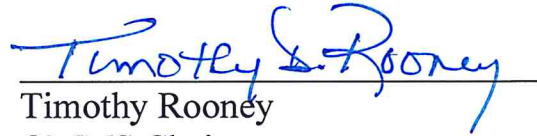
NAY:

ATTEST:



~~Jason Orr~~ *David Tillotson*
OMMS Secretary/Treasurer

APPROVED:



Timothy Rooney
OMMS Chairperson