

**OKLAHOMA MUNICIPAL MANGEMENT SERVICES
BOARD MINUTES
JANUARY 30, 2019**

The Oklahoma Municipal Management Services Board meeting was called to order at 4:46 p.m., by Tim Rooney, on Wednesday, January 30, 2019, during the CMAO Winter Conference, at the Edmond Conference Center, 2833 Conference Drive, Edmond, Oklahoma.

Those in attendance were: Tim Rooney, Jim Thomas, Pam Polk, David Tillotson, Clayton Lucas, John Noblitt, Jason Orr, Matt Wojnowski and Dave Slezickey. Board members not in attendance were Joan Riley, Jeremy Frazier and Carolina Guevara. Quorum achieved. Also in attendance was OMMS Executive Director Steve Whitlock.

CONSENT AGENDA

A motion was made by David Tillotson, seconded by Matt Wojnowski, to approve the following consent agenda items:

1. Approval of minutes of the Oklahoma Municipal Management Services (OMMS) regular Board meeting held on September 12, 2018.
2. Approval of the OMMS Executive Director's Expense Account Reports for the period September 1, 2018 to December 31, 2018.
3. Approval of the OMMS Financial Reports for the period September 1, 2018 to December 31, 2018.
4. Approval of authorization for the Chairman to sign a Contract for Legal Services between Oklahoma Municipal Management Services and David L. Weatherford, of the firm Birmingham, Morley, Weatherford and Priore.
5. Approval of the OMMS Executive Director's Personal Time Off (PTO) Report.
6. Approval of a Lease Agreement between David L. Weatherford, as Lessor, and Oklahoma Municipal Management Services, as Lessee.

All voted aye. Motion carried.

OLD BUSINESS

A motion was made by Jim Thomas, seconded by Clayton Lucas, to authorize the Chairman to sign Resolution No. 2019-1, a resolution of Oklahoma Municipal Management Services concerning financial reporting for elected officials for municipalities within the State of Oklahoma.

All voted aye. Motion carried.

A motion was made by Dave Slezcicky, seconded by David Tillotson, to authorize the Chairman to sign Resolution No. 2019-2, a resolution of Oklahoma Municipal Management Services concerning standard employment contract terms for municipal administrators within the State of Oklahoma.

All voted aye. Motion carried.

Executive Director Steve Whitlock briefed the OMMS Board on the current activities of the Oklahoma Municipal Management Services organization.

No action taken.


ADJOURNMENT

A motion was made by Dave Slezcicky, seconded by David Tillotson, to adjourn the meeting at 5:51 p.m.


All voted aye. Motion carried.

ATTEST:

APPROVED:



Jason Orr
OMMS Secretary/Treasurer



Timothy Rooney
OMMS Chairperson