

**OKLAHOMA MUNICIPAL MANGEMENT SERVICES  
BOARD MINUTES  
JULY 18, 2018**

The Oklahoma Municipal Management Services Board meeting was called to order at 6:00 p.m., by Tim Rooney, on Wednesday, July 18, 2018, at the CMAO Summer conference in the Ardmore Conference Center in Ardmore, Oklahoma.

Those in attendance were: Tim Rooney, Joan Riley, Jim Thomas, Pam Polk, David Tillotson, John Noblitt, Jason Orr, Matt Wojnowski, Dave Slezcickey and Jeremy Frazier. Board members not in attendance were Clayton Lucas and Carolina Guevara. Quorum achieved. Also in attendance were Steve Whitlock and CMAO Executive Director, Jeri Rivera.

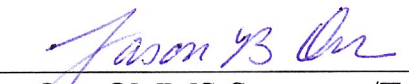
Old Business

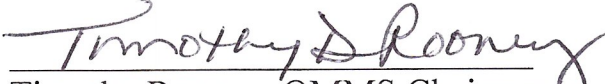
1. David Tillotson made a motion and Jason Orr seconded to appoint Tim Rooney as the Oklahoma Municipal Management Services Chair. All voted aye. Motion carries.
2. Tim Rooney made a motion and David Tillotson seconded to appoint Jim Thomas as Vice Chair of Oklahoma Municipal Management Services. All voted aye. Motion carries.
3. Jeremy Frazier made a motion and Pam Polk seconded to appoint Jason Orr as Secretary/Treasurer of Oklahoma Municipal Management Services. All voted aye. Motion carries.
4. No action taken.
5. No action taken,
6. A motion was made by David Tillotson and seconded by Dave Slezcickey to approve the OMMS Constitution and By-Laws, with corrections as discussed. All voted aye. Motion carries.
7. A motion was made by John Noblitt and seconded by Jim Thomas to authorize Oklahoma Municipal Management Services to obtain an Employer Identification Number (EIN) and any other necessary employment and/or related items which are consistent with the establishment and purpose of Oklahoma Municipal Management Services. All voted aye. Motion carries.

17. A motion was made by John Noblitt and seconded by David Tillotson to make the principal office of the Oklahoma Municipal Management Services organization as 3650 South Boulevard, Edmond, OK 73013, in compliance with the Oklahoma Open Meeting Act. All voted aye. Motion carries.
18. A motion was made by Pam Polk and seconded by John Noblitt to accept the quote for liability insurance from the Oklahoma Municipal Assurance Group (OMAG) in the amount of \$1,852.00. All voted aye. Motion carries.
19. A motion was made by John Noblitt and seconded by Pam Polk for Executive Director to obtain other insurance, as needed, providing costs do not exceed amounts included in the approved FY 2018–2019 Oklahoma Municipal Management Services budget. All voted aye. Motion carries.
20. A motion was made by Joan Riley and seconded by Matt Wojnowski to adjourn the meeting at 6:51 p.m. All voted aye. Motion carries. Meeting adjourned.

ATTEST:

APPROVED:

  
\_\_\_\_\_  
Jason Orr, OMMS Secretary/Treasurer

  
\_\_\_\_\_  
Timothy Rooney, OMMS Chairperson