

# Oklahoma Municipal Management Services

**AGENDA**  
**OKLAHOMA MUNICIPAL MANAGEMENT SERVICES**  
**REGULAR BOARD MEETING**  
**THE ARDMORE CONFERENCE CENTER**  
**2401 NORTH ROCKFORD ROAD**  
**ARDMORE, OK 73401**  
**WEDNESDAY, JULY 18, 2018**  
**6:00 P.M.**

- A. CALL TO ORDER
- B. ROLL CALL

Tim Rooney	_____
Joan Riley	_____
Jim Thomas	_____
Pam Polk	_____
David Tillotson	_____
Clayton Lucas	_____
John Noblitt	_____
Jason Orr	_____
Matt Wojnowski	_____
Dave Slezickey	_____
Jeremy Frazier	_____
Carolina Guevara	_____

- C. CONSENT AGENDA: All matters under the Consent Agenda are considered by the Board to be routine and will be enacted by one motion. Any Board member may, however, remove an item from the Consent Agenda by request.
- D. OLD BUSINESS
  - 1. Discussion and possible action on the selection of a Chairperson for the Oklahoma Municipal Management Services organization.
  - 2. Discussion and possible action on the selection of a Vice Chairperson for the Oklahoma Municipal Management Services organization.
  - 3. Discussion and possible action on the selection of a Secretary/Treasurer for the Oklahoma Municipal Management Services organization.

4. Discussion and possible action on the selection of four (4) additional Oklahoma Municipal Management Services Board members.
5. Discussion and possible action on the initial establishment of staggered terms for Oklahoma Municipal Management Services Board members.
6. Discussion and possible action on the approval of the Oklahoma Municipal Management Services Constitution and By-Laws.
7. Discussion and possible action on authorization to obtain an Employer Identification Number (EIN), for Oklahoma Municipal Management Services, and any other necessary employment and/or related items which are consistent with the establishment and purpose of OMMS.
8. Discussion and possible action on approval of an Employment Agreement, with Steven C. Whitlock, who will serve as the Executive Director for the Oklahoma Municipal Management Services organization.
9. Discussion and possible action on approval of a job description for the Oklahoma Municipal Management Services Executive Director.
10. Discussion and possible action on approval of the Oklahoma Municipal Management Services Program Policy.
11. Discussion and possible action on approval of the Oklahoma Municipal Management Services FY 2018-2019 Budget.
12. Discussion and possible action on approval of the FY 2018-2019 Oklahoma Municipal Management Services Fee Schedule.
13. Discussion and possible action on approval of an OMAG Administrative Services Agreement with Oklahoma Municipal Management Services (OMMS).
14. Discussion and possible action on the approval of a Contract for Legal Services, between Oklahoma Municipal Management Services (OMMS) and David L. Weatherford, of the firm Birmingham, Morley, Weatherford and Priore.
15. Discussion and possible action on approval of opening a business checking account, as the official OMMS treasury, with all Oklahoma Municipal Management Services Board members listed as authorized signatories on said account.
16. Discussion and possible action on the approval of opening a business credit card account, for the OMMS Executive Director, for use in business-related purchases and services.

17. Discussion and possible action on designating the principal office of the Oklahoma Municipal Management Services organization as 3650 South Boulevard, Edmond, OK. 73103, in compliance with the Oklahoma Open Meeting Act, more specifically 25 O.S. § 311(A)(9).

E. ADJOURNMENT

POSTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

NOTES: A copy of this agenda has also been posted at OMAG, 3650 South Boulevard, Edmond, OK. 73103.

If you require a special accommodation pursuant to the American With Disabilities Act, please notify OMMS by 9:00 a.m. on the date of the meeting.